

MINUTES

Virginia Plumbing & Mechanical Inspectors Association

Board Meeting #1

Louisa County

June 3, 2016

President Grace called the meeting to order at 10:00 a.m.

In attendance:

Robert Adkins, James Anjam, Thomas Clark, Richard Grace, Skip Harper, Dustin McLehaney, Jay Otto, Chris Martin, Johnathon Sargeant, John Seay, Anthony McMahan, Richard Witt, Vic Hines

Meeting was started with the Pledge of Allegiance

Determination of Quorum:

Agenda Approval: Agenda approved, unchanged

Report of Officers:

President: No report

Vice President: No report

Secretary: See attached BOD meeting minutes of 02/26/16, motion was approved to accept the report.

Treasurer: See attached report. The report included the list of members submitted to be purged since they have not paid membership fees for the last two years. President Grace recommended that district directors send an email or contact the members being purged. Other board members agreed. Board member Robert Adkins expressed concerns that VPMIA needs to create more activities such as more training or meeting. President Grace recommended that district directors schedule a quarterly district meeting/training. Other board members discussed many training options and using our ICC preferred provider. Skip presented some facts about numbers of member in each district, district 1- 170, district 2- 30, district 3-68, and district 4-70. He recommended that district 1 take the lead and Jon Sargeant offer Joyce agency facilities. President Grace will be sending out letters to all district directors of all this discussion and board recommendation. Jay Otto also recommended this training to include the industry and have fees for non-members. This will also help in bringing new young members to our association. Tom analyses the membership numbers and express that line item budget should be adjusted to reflect the current member numbers as well as other expenses and incomes. President Grace agreed and Tom will be going to the numbers and will recommend adjustment to the yearly budget. Dustin explained the IRS fees and Lobbies contributions. Skip asked if the State Corporation Commission has been paid. CPA is also recommending that for IRS we should show our expenses as percentage of our membership fee. Dustin will be checking with CPA to clarify

how we should calculate the expenses in percentage. Tom explained some of the charges in the report.

Executive Secretary: See attached, President Grace said Gary Showman has been VPMIA's Executive Secretary for many years and he ask the board to apply for Gary's recognition. He also announced that Gary is stepping down from this position. He proposed the appointment of Chris Martin as our new Executive Secretary. Motion was approved to appoint Chris Martin. Chris Continued as the new Executive Secretary and explained the report including the purge list. Skip reminded Chris to send the W-9 to IRS.

Ex-Officio Committees:

ICC: Rick reminded everyone to make sure they are listed as governmental members if you intend to vote in KC meeting. ICC-BOD candidates was discussed and BOD is supporting Cindy Davis for the ICC-BOD.

ICC Region VII: Have not meet since the last BOD meeting, no report

DHCD: Skip Harper informed the group that Michael Maenner has been hired as the new director of the State Building Codes Office. DHCD staff is in the process of editing the Statewide Fire Prevention Code removing all construction requirements as this code is used after a structure receives its c/o.

DPOR: Michael Redifer could not attend but sent a report. President Grace said that the Board of Contractor's is working out the process for using the ICC Preferred Provider Program.

Standing Committees:

Advertising/Yearbook: No Report by Bill. President Grace had a conversation with Jane about concern of losing some of our advertising venders, he recommend meeting with Jane.

Auditing: Dustin McLehaney has completed the audit between the new(Tom) and the previous(James) treasurer. Everything was reported in order.

Awards: No Report.

Bylaws: See attached

Certification/Education/Training: The Graves classes will be Vic Hines with Cast Iron Chemistry 101: what causes problems, corrosion or failures in metallic and plastic pipe, and Ryan Anderson with the Joyce Agency presenting mechanical ventilation. Both classes are approved thru the preferred provider program 1.5 hr. CEU each.

Legislative: See attached

IT/Website: I purchased new software to maintain the website at a very reasonable cost of 50.00 and am looking for ideas of what type of content we want on the home page. Also, the membership roster is tough to maintain and I hope the district directors will start contacting members within their districts as outlined in the job duties policy of the bylaws and getting them to email me with their contact information and current email address so we can keep them informed of the daily organization activities.

Nominating: No report

PMG Code Change Committee: Shawn could not attend but send email. VPMIA/VBCOA PMG committee meet on June 13th to discuss PMG related issues for 2015 USBC code development cycle. There were 3 issues: 1. Pollution control unit that was approved for 2018 code 2. Dryer venting 3. Shaft enclosure cleanup

School of Instruction: No report

Time and Place: Graves meeting is July 22nd. There was also some discussion about being able to pay for these events with a credit card. John Seay stated that his locality would not cut checks in the future and would like the option to pay by credit card. James Anjam will look into these credit card scanners for your phone or computer. Annual SOI will be in Richmond Airport Holiday Inn on April 5-7, 2017

Ad Hoc Committees:

BCAAC: Randy sent an email, He attended a meeting Friday May 6th they discuss the metrics for the recertification.

Building Safety Month: President Grace attended event in PW County and Dustin attended event in Richmond resenting VPMIA. Other events around the state was discussed. Skip asked everyone to send pictures or any event they have to be posted on the website.

Virginia Code Education Conference: No report.

VBCOA Liaison: Shawn sent email, last VBCOA meeting in Charlottesville April 10-11. They will meet again in Williamsburg on September 18-20, 2016.

Resolution: See attached, Committee chair Vic explain the recommendation on how to submit resolution. This report includes guidelines and samples. Many of the items I the attached document was discussed.

Old Business:

None

New Business:

Appointment of new Executive Secretary Chris Martin was done earlier

The Governors Housing Conference will be held on Nov 16-18, 2016 in Roanoke. The board discussed last year contribution of \$500 and items that were giving away last year. Discussion was continued on what to have for this year. Board approved supporting the Governors Housing Conference in 2016.

BOD discussed the charge for Graves meeting. Board approved \$25.00 per member for admission fee. The board also discussed the use of credit card and use of card reader.

2016 Contractor Education Conference will be in June, President Grace asked for a volunteer to attend.

Other Business:

Adjourn: 2:00 p.m.

**VPMIA BOD Meeting Agenda
First Board of Directors Meeting
Louisa County-June 3rd, 2016
10:00AM-2:00PM**

**Pledge of Allegiance
Approval of Agenda.
Determination of Quorum.**

Reports of Officers:

**Secretary:
Treasurer:
Executive Secretary:**

Ex-Officio Committee Reports

**ICC:
ICC Region VII:
DHCD:
DPOR:**

Standing Committees

**Advertising/Yearbook:
Auditing:
Awards:
Bylaws:
Certification/Education:
Legislative:
Information Technology:
Nominating:
Plumbing/Mechanical/Fuel Gas:
School of Instruction:
Time & Place:**

Ad Hoc Committees

**BCAAC
Building Safety Month
VCEC
VBCOA Liaison
Resolutions**

Old Business:

New Business:

**Appointment of new Executive Secretary (Chris
2016 Virginia Governor's Housing Conference, Nov. 16-18 in Roanoke**

Other Business:

Adjourn

Virginia Plumbing and Mechanical Inspector's Association

Fiscal Year Budget

Budget Item

	2011	2011	2012	2012	2013	2013	2014	2014	2015	2015
REVENUE:	Proposed	Actual	Proposed	Actual	Proposed	Actual	Proposed	Actual	Proposed	Actual YTD
1 Active Membership	\$10,000	\$11,691	\$8,000	\$6,887	\$8,000	\$6,706	\$8,000	\$10,035	\$8,000	\$11,160.00
2 Associate Membership	\$1,500	\$1,295	\$1,500	\$1,190	\$1,500	\$1,724	\$1,500	\$2,240	\$1,500	\$440.00
3 Spring SOI	\$20,000	\$13,842	\$15,000	\$14,615	\$15,000	\$7,285	\$15,000	\$13,843	\$15,000	\$11,480.00
4 Graves Mountain Lodge	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,134.55
5 Promotional Items	\$2,000	\$515	\$1,500	\$1,890	\$1,500	\$494	\$1,500	\$210	\$1,500	\$30.00
6 Contractor Training	\$800	\$17,765	\$1,000	\$0	\$1,000	\$0	\$1,000	\$4,450	\$1,000	\$0.00
7 DHCD SCHOLARSHIP	\$6,500	\$14,500	\$10,000	\$8,500	\$10,000	\$12,067	\$10,000	\$24,100	\$10,000	\$16,000.00
8 Year Book Ads		\$3,589	\$3,000	\$3,007	\$3,000	\$200	\$3,000	\$3,985	\$3,000	\$200.00
TOTAL	\$40,800	\$63,197	\$40,000	\$36,089	\$40,000	\$28,475	\$40,000	\$58,863	\$40,000	\$40,444.55

	Proposed	Actual	Proposed	Actual	Proposed	Actual	Proposed	Actual	Proposed	Actual YTD
1 Spring SOI	\$15,000	\$12,410	\$15,000	\$19,298	\$15,000	\$876	\$15,000	\$18,272.52	\$15,000	\$2,858.72
2 Year Book	\$4,000	\$3,340	\$4,000	\$3,843	\$4,000	\$7,696	\$4,000	\$3,864	\$4,000	\$2,244.64
3 Graves Mountain Lodge	\$2,000	\$1,146	\$2,000	\$1,697	\$2,000	\$1,550	\$2,000	\$1,275	\$2,000	\$1,091.13
4 Promotional Items, Pins	\$2,000	\$3,669	\$2,000	\$5,106	\$2,000	\$387	\$2,000	\$953	\$2,000	\$328.46
5 Plaques, Flowers, Memorials	\$1,000	\$906	\$1,000	\$1,206	\$1,000	\$197	\$1,000	\$897	\$1,000	\$942.96
6 Board Meetings	\$700	\$568	\$700	\$393	\$700	\$578	\$700	\$293	\$700	\$318.52
7 Office Supplies and Postage	\$800	\$295	\$400	\$288	\$400	\$353	\$400	\$25	\$400	\$315.90
8 Contractor Training Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$894	\$0	\$0.00
9 Training Materials and Books	\$500	\$2,999	\$500	\$0	\$500	\$0	\$500	\$0	\$500	\$188.19
10 Misc.	\$150	\$96	\$150	\$178	\$150	\$447	\$150	\$255	\$150	\$0.00
11 Advertisement	\$500	\$0	\$500	\$0	\$500	\$109	\$500	\$500	\$500	\$0.00
12 ICC Scholarship	\$5,000	\$4,788	\$10,000	\$12,743	\$10,000	\$14,067	\$10,000	\$8,777	\$10,000	\$10,037.77
13 VBCOA Lobbyist	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$2,000	\$1,000	\$0	\$1,000	\$1,000.00
14 Contribution to other organisations	\$0	\$0	\$0	\$0	\$0	\$4,010	\$0	\$1,100	\$0	\$1,500.00
15 Treasurer's Bond	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$234	\$0	\$233.89
16 State Corp. Comm.	\$25	\$25	\$25	\$25	\$25	\$32	\$25	\$25	\$25	\$25.00
17 President's Discretion	\$500	\$0	\$500	\$48	\$500	\$224	\$500	\$0	\$500	\$0.00
18 Executive Secretary	\$500	\$201	\$500	\$154	\$500	\$0	\$500	\$0	\$500	\$0.00
19 Web Master	\$250	\$200	\$250	\$252	\$250	\$1,130	\$250	\$80	\$250	\$1,199.64
20 Ladies Auxiliary	\$500	\$500	\$500	\$0	\$500	\$500	\$500	\$500	\$500	\$0.00
21 Bank Services	\$0	\$16	\$0	\$16	\$0	\$32	\$0	\$44	\$0	\$12.00
22 ICC Region VII and provider progra	\$500	\$500	\$500	\$200	\$500	\$100	\$500	\$300	\$500	\$300.00
23 Lap-Top and Programs				\$789						\$375.90
24 IRS payment										\$3,615.00
25 CPA services										\$2,350.00
TOTAL	\$34,925	\$32,659	\$39,525	\$47,234	\$39,525	\$34,288	\$39,525	\$38,286	\$39,525	\$28,937.72

Register: Checking

From 07/01/2015 through 03/28/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/12/2016	Deposit	membership renewal	Membership:Members...	Associate mem ...			320.00	29,011.29
01/12/2016	Deposit	membership renewal	Membership:Members...	Members rene...			110.00	29,121.29
01/12/2016	Deposit	membership renewal	Membership:Members...	Members rene...			3,640.00	32,761.29
01/12/2016	Deposit	membership renewal	Membership:Members...	Members rene...			1,120.00	33,881.29
01/12/2016	Deposit	membership renewal	Membership:Members...	Members rene...			1,360.00	35,241.29
02/03/2016	1519	ICC Program Sponso...	ICC	Preferd Provider	200.00			35,041.29
02/12/2016	Deposit	membership renewal	Membership:Members...	Membership re...			120.00	35,161.29
02/12/2016	Deposit	membership renewal	Membership:Members...	Membership re...			800.00	35,961.29
02/12/2016	Deposit	membership renewal	Membership:Members...	Membership re...			3,160.00	39,121.29
02/12/2016	1520	Membership Dues & ...	Membership	Mail out cost t...	306.10			38,815.19
02/26/2016	Bank Card	BOD Meeting	lunch board meet	Dominos	89.60			38,725.59
02/26/2016	1521	BOD Meeting	BOD DRINKS & SNA...	Skip Harper exp	30.42			38,695.17
02/26/2016	1522	CPA fees	service fee	William D Satc...	2,350.00			36,345.17
02/26/2016	1523	IRS	IRS Fee or Tax	form 8718 fee t...	850.00			35,495.17
02/26/2016	1524	IRS	IRS Fee or Tax	form 990-T taxes	700.00			34,795.17
02/26/2016	1525	IRS	IRS Fee or Tax	990-t taxes	350.00			34,445.17
02/26/2016	1526	IRS	IRS Fee or Tax	990-t	350.00			34,095.17
02/26/2016	1528	IRS	IRS Fee or Tax	990-t tax	525.00			33,570.17
02/26/2016	1530	Skip Harper	service fee	WIFI service fo...	840.00			32,730.17
02/29/2016	deposit	Membership Dues	Membership:Members...	Membership re...			360.00	33,090.17
02/29/2016	Deposit	SOI Proceeds	Program Income:SOI	SOI 2016			1,430.00	34,520.17
02/29/2016	Deposit	SOI Proceeds	Program Income:SOI	SOI 2016			3,250.00	37,770.17
03/01/2016	Deposit	Square Deposit	transfer testing	Square deposit ...			0.97	37,771.14
03/15/2016	Bank Card	DHCD	stipend from DHCD	DHCD Stipen			15,000.00	52,771.14
03/15/2016	Deposit	SOI Proceeds	Program Income:SOI	SOI 2016			3,000.00	55,771.14
03/15/2016	Bank Card	Amazon	SOI Expense	Name Tag	96.84			55,674.30
03/15/2016	Transfer	transfer to Saving Ac...	Richmond Conf Fund	Transfer fund t...	5,000.00			50,674.30
03/22/2016	Bank Card	Jefferson Engraving	Operations:Engraving	Awards	942.96			49,731.34
03/24/2016	Bank Card	Old Town Printing	Operations:Printing an...	Yearbook 2016	2,244.64			47,486.70
03/25/2016	Bank Card	ICC	SOI Expense	Training books	2,161.88			45,324.82
03/28/2016	Deposit	SOI Proceeds	Program Income:SOI	SOI 2016			3,800.00	49,124.82

Virginia Plumbing and Mechanical Inspector's Association

Fiscal Year Budget

Budget Item

	2012		2013		2014		2015		2016	
	Proposed	Actual	Proposed	Actual	Proposed	Actual	Proposed	Actual YTD	Proposed	Actual YTD
1 Active Membership	\$8,000	\$6,887	\$8,000	\$6,706	\$8,000	\$10,035	\$8,000	\$11,160.00	\$8,000	\$170.00
2 Associate Membership	\$1,500	\$1,190	\$1,500	\$1,724	\$1,500	\$2,240	\$1,500	\$1,040.00	\$1,500	
3 Spring SOI	\$15,000	\$14,615	\$15,000	\$7,285	\$15,000	\$13,843	\$15,000	\$14,948.62	\$15,000	
4 Graves Mountain Lodge	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,134.55	\$0	
6 Promotional Items	\$1,500	\$1,890	\$1,500	\$494	\$1,500	\$210	\$1,500	\$90.00	\$1,500	
7 Contractor Training	\$1,000	\$0	\$1,000	\$0	\$1,000	\$4,450	\$1,000	\$0.00	\$1,000	
8 DHCD SCHOLARSHIP	\$10,000	\$8,500	\$10,000	\$12,067	\$10,000	\$24,100	\$10,000	\$16,000.00	\$10,000	
9 Year Book Ads	\$3,000	\$3,007	\$3,000	\$200	\$3,000	\$3,985	\$3,000	\$2,835.00	\$3,000	
TOTAL	\$40,000	\$36,089	\$40,000	\$28,475	\$40,000	\$58,863	\$40,000	\$47,208.17	\$40,000	\$170.00

	2012		2013		2014		2015		2016	
	Proposed	Actual	Proposed	Actual	Proposed	Actual	Proposed	Actual YTD	Proposed	Actual YTD
1 Spring SOI	\$15,000	\$19,298	\$15,000	\$876	\$15,000	\$18,272.52	\$15,000	\$25,204.89	\$15,000	
2 Year Book	4,000	\$3,843	4,000	7,696	4,000	3,864	4,000	\$2,244.64	4,000	
3 Graves Mountain Lodge	\$2,000	\$1,697	\$2,000	\$1,550	\$2,000	\$1,275	\$2,000	\$1,091.13	\$2,000	
4 Promotional Items, Pins	\$2,000	\$5,106	\$2,000	\$387	\$2,000	\$953	\$2,000	\$328.46	\$2,000	
5 Plaques, Flowers, Memorials	\$1,000	\$1,206	\$1,000	\$197	\$1,000	\$897	\$1,000	\$942.96	\$1,000	
6 Board Meetings	\$700	\$393	\$700	\$578	\$700	\$293	\$700	\$318.52	\$700	
7 Office Supplies and Postage	\$400	\$288	\$400	\$353	\$400	\$25	\$400	\$336.51	\$400	\$33.52
8 Contractor Training Expenses	\$0	\$0	\$0	\$0	\$0	\$894	\$0	\$0.00	\$0	
9 Training Materials and Books	\$500	\$0	\$500	\$0	\$500	\$0	\$500	\$188.19	\$500	
10 Misc.	\$150	\$178	\$150	\$447	\$150	\$255	\$150	\$0.00	\$150	
11 Advertisement	\$500	\$0	\$500	\$109	\$500	\$500	\$500	\$0.00	\$500	
12 ICC Scholarship	\$10,000	12,743	\$10,000	\$14,067	\$10,000	\$8,777	\$10,000	\$10,037.77	\$10,000	
13 VBCOA Lobbyist	\$1,000	\$1,000	\$1,000	\$2,000	\$1,000	\$0	\$1,000	\$1,000.00	\$1,000	
14 Contribution to other organisations	\$0	\$0	\$0	\$4,010	\$0	\$1,100	\$0	\$2,000.00	\$0	
15 Treasurer's Bond	\$0	\$0	\$0	\$0	\$0	\$234	\$0	\$233.89	\$0	
16 State Corp. Comm.	\$25	\$25	\$25	\$32	\$25	\$25	\$25	\$25.00	\$25	
17 President's Discretion	\$500	\$48	\$500	\$224	\$500	\$0	\$500	\$0.00	\$500	
18 Executive Secretary	\$500	\$154	\$500	\$0	\$500	\$0	\$500	\$0.00	\$500	
19 Web Master	\$250	\$252	\$250	\$1,130	\$250	\$80	\$250	\$1,199.64	\$250	
20 Ladies Auxiliary	\$500	\$0	\$500	\$500	\$500	\$500	\$500	\$0.00	\$500	
21 Bank Services	\$0	\$16	\$0	\$32	\$0	\$44	\$0	\$12.00	\$0	\$84.24
22 ICC Region VII and provider program	\$500	\$200	\$500	\$100	\$500	\$300	\$500	\$300.00	\$500	
23 Lap-Top and Programs		\$789				0		\$375.90		
24 IRS payment								\$3,615.00		\$1,281.02
25 CPA services								\$2,350.00		\$45.00
26 PMG Meetings - Lunch										\$49.36
TOTAL	\$39,525	\$47,234	\$39,525	\$34,288	\$39,525	\$38,286	\$39,525	\$51,804.50	\$39,525	\$1,493.14

- 11,145
- 5,813
+ 20,577
- 4,596.33

2015



446-05-01-00 50308 0 C 001 30 S 66 002
VIRGINIA PLUMBING & MECHANICAL INSP ASSN
719 PAYTON DR
FREDERICKSBURG VA 22405-2249

Your consolidated statement

For 05/31/2016

Contact us



BBT.com



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(800) 226-5228

Earn Up To \$400 Refer Other Businesses!

From now through June 30, 2016, BB&T business checking account holders who refer other businesses can earn up to \$400 - \$100 for each newly established business checking account with BB&T (limit four). In addition, as an added bonus each business referred will also receive a \$100 deposit in their newly opened checking account*.

To find out more, contact your local relationship manager or visit your nearest BB&T financial center for details.

* This offer applies to clients that open a new business checking account at a participating BB&T financial center between January 1, 2016 and June 30, 2016. The new business checking account must be the first checking account in the household to be eligible for the offer. Business checking accounts opened through BBT.com or BB&T Phone24, savings accounts and personal checking accounts are not eligible. Information will be reported to the IRS as required. Referred individuals must present and submit a referral form at account opening. See your financial center for a supply of referral forms. By providing and accepting and using the coupon included in the referral form, each party acknowledges that the other party may be a client of BB&T. All measures to protect client-sensitive information and confidentiality apply. In addition, each party understands that failure to receive an account bonus means that a referred account did not meet the offer criteria and does not imply that an account application was denied.

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Summary of your accounts

ACCOUNT NAME	ACCOUNT NUMBER	BALANCE(\$)	DETAILS ON
BUSINESS MONEY RATE SAVINGS	0000151776736	15,003.46	page 1
COMMUNITY CHECKING	0005139037210	31,691.99	page 2
Total checking and money market savings accounts		\$46,695.45	



Checking and money market savings accounts

■ BUSINESS MONEY RATE SAVINGS 0000151776736

Account summary

Your previous balance as of 04/30/2016	\$15,003.08
Checks	- 0.00
Other withdrawals, debits and service charges	- 0.00
Deposits, credits and interest	+ 0.38
Your new balance as of 05/31/2016	= \$15,003.46

Interest summary

Interest paid this statement period	\$0.38
2016 interest paid year-to-date	\$1.56
Interest rate	0.03%
Annual percentage yield (APY) earned	0.03%

Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
05/31	INTEREST PAYMENT	0.38
Total deposits, credits and interest		= \$0.38

■ COMMUNITY CHECKING 0005139037210

Account summary

Your previous balance as of 04/29/2016	\$33,022.63
Checks	- 1,408.90
Other withdrawals, debits and service charges	- 91.74
Deposits, credits and interest	+ 170.00
Your new balance as of 05/31/2016	= \$31,691.99

Checks

DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	DATE	CHECK #	AMOUNT(\$)	
05/16	1537	45.00	05/24	1539	260.38	05/24	1541	315.15	
05/16	1538	49.36	05/24	1540	263.05	05/24	1542	442.44	
05/18	1536	33.52							
								Total checks	= \$1,408.90

Other withdrawals, debits and service charges

DATE	DESCRIPTION	AMOUNT(\$)
05/04	CHECK CHRg HARLAND CLARKE VIRGINIA PLUMBING 038	84.24
05/23	SERVICE CHARGES - PRIOR PERIOD	7.50
Total other withdrawals, debits and service charges		= \$91.74

Deposits, credits and interest

DATE	DESCRIPTION	AMOUNT(\$)
05/12	COUNTER DEPOSIT	90.00
05/18	DEPOSIT	80.00
Total deposits, credits and interest		= \$170.00



Questions, comments or errors?

Member FDIC

For general questions/comments or to report errors about your statement or account, please call BB&T Phone24 at 1-800-BANK BBT (1-800-226-5228) 24 hours a day, 7 days a week. BB&T Phone24 Client Service Associates are available to assist you from 6 a.m. until midnight ET. You may also contact your local BB&T financial center. To locate a BB&T financial center in your area, please visit BBT.com.

Electronic fund transfers

In case of errors or questions about your electronic fund transfers, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, contact us as soon as possible. You may write to us at the following address:

BB&T Liability Risk Management
P.O. Box 996
Wilson, NC 27894-0996

You may also call BB&T Phone24 at 1-800-BANK BBT or visit your local BB&T financial center. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the error or problem appeared. Please provide the following information:

- Your name and account number
- Describe the error or transfer you are unsure about, and explain in detail why you believe this is an error or why you need more information
- The dollar amount of the suspected error

We will investigate your complaint/concern and promptly take corrective action. If we take more than ten (10) business days to complete our investigation, your account will be credited for the amount you think is in error, minus a maximum of \$50 if we have a reasonable basis to believe that an unauthorized electronic fund transfer has occurred. This will provide you with access to your funds during the time it takes us to complete our investigation. You may have no liability for unauthorized Check Card purchases, subject to the terms and conditions in the current BB&T Electronic Fund Transfer Agreement and Disclosures. If you have arranged for direct deposit(s) to your account, please call BB&T Phone24 at 1-800-BANK BBT to verify that a deposit has been made.

If your periodic statement shows transfers that you did not make, tell us at once. If you do not inform us within sixty (60) days after the statement was mailed to you, you may not get back any money you lost after sixty (60) days. This will occur if we can prove that we could have stopped someone from taking the money if you had informed us in time. If a good reason kept you from informing us, we will extend the time periods.

Important information about your Constant Credit Account

Once advances are made from your Constant Credit Account, an INTEREST CHARGE

will automatically be imposed on the account's outstanding "Average daily balance." The INTEREST CHARGE is calculated by applying the "Daily periodic rate" to the "Average daily balance" of your account (including current transactions) and multiplying this figure by the number of days in the billing cycle. To get the "Average daily balance," we take the beginning account balance each day, add any new advances or debits, and subtract any payments or credits and the last unpaid INTEREST CHARGE. This gives us the daily balance. Then we add all of the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "Average daily balance."

Billing rights summary

In case of errors or questions about your Constant Credit statement

If you think your statement is incorrect, or if you need more information about a Constant Credit transaction on your statement, please call 1-800-BANK BBT or visit your local BB&T financial center. To dispute a payment, please write to us on a separate sheet of paper at the following address:

BankCard Services Division
P.O. Box 200
Wilson, NC 27894-0200

We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the error or problem appeared. You may telephone us, but doing so will not preserve your rights. In your letter, please provide the following information:

- Your name and account number
- Describe the error or transfer you are unsure about, and explain in detail why you believe this is an error or why you need more information
- The dollar amount of the suspected error

During our investigation process, you are not responsible for paying any amount in question; you are, however, obligated to pay the items on your statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount in question.

Mail-in deposits

If you wish to mail a deposit, please send a deposit ticket and check to your local BB&T financial center. Visit BBT.com to locate the BB&T financial center closest to you. Please do not send cash.

Change of address

If you need to change your address, please visit your local BB&T financial center or call BB&T Phone24 at 1-800-BANK BBT (1-800-226-5228).

How to Reconcile Your Account		Outstanding Checks and Other Debits (Section A)			
		Date/Check #	Amount	Date/Check #	Amount
1. List the new balance of your account from your latest statement here:					
2. Record any outstanding debits (checks, check card purchases, ATM withdrawals, electronic transactions, etc.) in section A. Record the transaction date, the check number or type of debit and the debit amount. Add up all of the debits, and enter the sum here:					
3. Subtract the amount in line 2 above from the amount in line 1 above and enter the total here:					
4. Record any outstanding credits in section B. Record the transaction date, credit type and the credit amount. Add up all of the credits and enter the sum here:					
5. Add the amount in line 4 to the amount in line 3 to find your balance. Enter the sum here. This amount should match the balance in your register.					
For more information, please contact your local BB&T relationship manager, visit BBT.com, or contact BB&T Phone24 at 1-800-BANK BBT (1-800-226-5228).		Outstanding Deposits and Other Credits (Section B)			
		Date/Type	Amount	Date/Type	Amount

Checking

Date	Transaction	Check Num	Description	Amount	Daily Posted Balance
4/28/2016	Credit		160428P2 Square Inc 2442 Virginia Plumbing and ACH CRE	\$0.97	\$33,022.63
5/4/2016	Fee		CHECK CHRG HARLAND CLARKE VIRGINIA PLUMBING 038 C	(\$84.24)	\$32,938.39
5/12/2016	Credit		0 Membership dues (2 new memberships and 1 retired)	\$90.00	\$33,028.39
5/16/2016	Check	1537	CHECK (William D. Satchell / CPA)	(\$45.00)	
5/16/2016	Check	1538	CHECK (Dominos / PMG lunch)	(\$49.36)	\$32,934.03
5/18/2016	Deposit		0 Memberships (2)	\$80.00	
5/18/2016	Check	1536	CHECK (Geary Showman / Office Supplies)	(\$33.52)	\$32,980.51
5/23/2016	Fee		SERVICE CHARGES - PRIOR PERIOD	(\$7.50)	\$32,973.01
5/24/2016	Check	1539	CHECK (IRS)	(\$260.38)	
5/24/2016	Check	1540	CHECK (IRS)	(\$263.05)	
5/24/2016	Check	1541	CHECK (IRS)	(\$315.15)	
5/24/2016	Check	1542	CHECK (IRS)	(\$442.44)	\$31,691.99
6/1/2016			Balance Update		\$31,691.99

SAVINGS

Date	Transaction Type	Check Number	Description	Amount	Daily Posted Balance
4/29/2016	Interest		INTEREST PAYMENT	\$0.37	\$15,003.08

Date: June 1, 2016

Active Membership List-----357 (333 @ \$40.00) \$13,360.00/includes \$40.00 for Retired Members)

Life Time Members-----22 (No Cost?)

Retired Members Paid Dues----- 2 @ 10.00 = \$20.00

Members Not Paid 2015 Dues-----20 (Members to be Purged after Graves Mt.)(-\$800.00)

Members Not Paid 2016 Dues-----36 (-\$1,440.00)

Active Members Paid 2016 Dues----- 277 (\$11,080.00)

Membership Revenue = \$13,360.00 / unpaid/purging membership (-\$2,240.00)
Revenue = 11,120.00

Associate Membership List-----52 (41 @ \$40.00) \$1,640.00)

Life Time Members-----11

Members Not Paid 2015 Dues-----15 (Members to be Purged after Graves Mt.)(\$600.00)

Members Not Paid 2016 Dues-----8 (\$320.00)

Associate Members Paid 2016 Dues---- 18 (\$720.00)

Associate Revenue = \$1,640.00 / unpaid/purging membership (-\$920.00)
Revenue = \$720.00

Total Membership Revenue = \$11,840.00

Loss Revenue due to non-payment = \$3,160.00

From: Executive Secretary's Report
Date: May 31, 2016
Reference: June 3, 2016 BOD. Meeting
To: James Anjam, VPMIA Secretary

The following is a report of Membership and 2016 dues.

Active Membership List-----357
Life Time Members-----22
Retired Members Paid Dues----- 2
Members Not Paid 2015 Dues-----20 (Members to be Purged after Graves Mt.)
Members Not Paid 2016 Dues-----36
Active Members Paid 2016 Dues----- 277

Associate Membership List-----52
Life Time Members-----11
Members Not Paid 2015 Dues-----15 (Members to be Purged after Graves Mt.)
Members Not Paid 2016 Dues-----8
Associate Members Paid 2016 Dues---- 18

New Active Member:

Randy Bowman, Master Combination Inspector with Fairfax County.
Stacey Williams, Building Official with Surry County.

New Associate Member:

Gary Wickham with St. Claire Consulting Inc. in Virginia Beach.

If anyone has any questions or needs additional information, please feel free to contact me at 540-459-2789, c/phone 540-975-0782, or e-mail gshowman@shentel.net.

Thank You!

Geary W. Showman, CBO.
VPMIA Executive Secretary

VBCOA/VPMIA 2016 Session LEGISLATIVE COMMITTEE REPORT FINAL

(Revised 04-14-16)

Thru- HB 1390, HJ 230, HR 112, SB 778, SJ 137, SR 36

The legislative committee met via conference on 1-19-16 and established the positions below. Conference call participants were: Skip Harper (VPMIA), Lewis Watts (region 4), David Beahm (region 3), Sean Farrell (region 5), Richard Bartell (region 7), Cindy Davis (DHCD), Kris Bridges (region 2), Ron Clements (region 6/chair), Emory Rodgers (VBCOA member), Kenney Payne (AIA). Art Berkley representing Region 8 could not make the call but concurred with the positions via email.

HB 134 Status- Tabled in committee

No Position- Not a building code (title 36) issued but watch.

Chief patron: Ward

Cutting of grass, weeds, and other foreign growth. Provides that in local grass cutting ordinances as applied to vacant developed property, foreign growth includes overgrown shrubs, trees and other natural growth.

HB 187 Status- Failed to report from committee

No Position- Not a building code (title 36) issued but watch.

Chief patron: Taylor

New public school buildings; plans or blueprints; indoor active shooter gunshot detection and alerting system. Requires the plans or blueprints for the construction of a new public school building to include an indoor active shooter gunshot detection and alerting system.

HB 210 Status- Signed into law by the Governor

No Position- Changes and clarifications to the manufactured housing board.

Chief patron: LeMunyon

Housing; removal of obsolete provisions; correction of citation. Removes obsolete language regarding staggered terms for members of the Manufactured Housing Board and corrects a citation to the Housing Revitalization Zone Act (§ 36-157 et seq. of the Code of Virginia). This bill is a recommendation of the Virginia Code Commission.

HB 281 Status- Tabled in committee

No Position- This clarifies that a building permit is not exempt from FOIA; this is not needed but causes no harm.

Chief patron: R.G. Marshall

FOIA; exclusion pursuant to nondisclosure agreement; building permits. Removes any building permit submitted to a locality for final approval from an exclusion from the provisions of the Freedom of Information Act (FOIA) that otherwise protects confidential proprietary records of a private business pursuant to a nondisclosure agreement made with a public body.

HB 297 Status- Tabled in committee

No Position- Not a building code (title 36) issued but watch.

Chief patron: Austin

Assisted living facility; definition; number of individuals receiving care. Increases from four to seven, in the definition of "assisted living facility" as it applies throughout Title 63.2, Welfare (Social Services), the minimum number of individuals who are receiving care in a facility in order for the other requirements of the definition to apply.

HB 383 Status- Tabled in committee

No Position- This clarifies that a building permit is not exempt from FOIA; this is not needed but causes no harm.

Chief patron: R.G. Marshall

FOIA; exclusion pursuant to nondisclosure agreement; building permits; site plans. Removes any building permit submitted to a locality for final approval from an exclusion from the provisions of the Freedom of Information Act (FOIA) that otherwise protects confidential proprietary records of a private business pursuant to a nondisclosure agreement made with a public body and provides that any proposed plat, site plan, or plan of development that is officially submitted to the local planning commission for approval shall be considered a public record subject to disclosure under FOIA.

HB 558 Status- Signed into law by the Governor

No Position- We were asked by DHCD if we had any issue with this bill and we informed DHCD that we did not.

Chief patron: Orrock

Onsite sewage systems and private wells; evaluation and design. Directs the State Health Commissioner to develop a plan to eliminate evaluation and design services by the Department of Health for onsite sewage systems and private wells.

HB 648 Status- Signed into law by the Governor

No Position- We were asked by DHCD if we had any issue with this bill and we informed DHCD that we did not.

Chief patron: Knight

State Health Commissioner; State Board of Health; approved sewage system or nonconforming system. Provides for the State Health Commissioner to develop a procedure for processing requests to approve an installed treatment works. The bill authorizes the Commissioner or his agent to approve a nonconforming treatment works under certain conditions and for an owner of real property to accept a voluntary upgrade as a condition for the approval of a nonconforming treatment works. In addition, the bill designates persons who may certify that the sewage treatment available for a building is safe, adequate, and proper.

HB 707 Status- Signed into law by the Governor

No Position-

Chief patron: Minchew

Virginia Board for Asbestos, Lead, and Home Inspectors; licensure of methamphetamine laboratory remediators. Requires the licensing of methamphetamine laboratory remediators by the Virginia Board for Asbestos, Lead, and Home Inspectors and adds a licensed methamphetamine laboratory remediator member to the Board. The bill has a delayed effective date of July 1, 2018, and the Board is required to promulgate regulations to be effective by that date. These initial regulations are exempt from the Administrative Process Act (§ 2.2-4000 et seq. of the Code of Virginia), except that the Board shall provide an opportunity for public comment on the regulations prior to adoption.

HB 741 Status- Signed into law by the Governor

No Position- This ramps up the requirements for private home inspectors, requiring them to be licensed.

Chief patron: Miller

Virginia Board for Asbestos, Lead, and Home Inspectors; licensing of home inspectors. Provides that beginning July 1, 2017, home inspectors must be licensed by the Virginia Board for Asbestos, Lead, and Home Inspectors (the Board). Currently home inspectors must be certified. The bill also provides that certain provisions shall become effective on July 1, 2016 to enable the Board to commence regulatory activity contemplated by this bill to establish the licensure of home inspectors. The bill contains a technical amendment.

HB 770 Status- Stricken from docket in favor of SB549

No Position- This bill limits localities ability to accept building materials related proffers.

Chief patron: Gilbert

Conditional zoning. Provides that no locality shall (i) request or accept any unreasonable proffer in connection with a rezoning or a proffer condition amendment as a condition of approval of a new residential development or new residential use or (ii) deny any rezoning application, including an application for amendment to an existing proffer, for a new residential development or new residential use where such denial is based on an applicant's failure or refusal to submit, or remain subject to, an unreasonable proffer. A proffer shall be deemed unreasonable unless it addresses an impact that is specifically and uniquely attributable to a proposed new residential development or other new residential use applied for. An off-site proffer shall be deemed unreasonable pursuant to the above unless it addresses an impact to an off-site public facility, such that, (a) the new residential development or new residential use creates a need, or an identifiable portion of a need, for one or more public facility improvements in excess of existing public facility capacity at the time of the rezoning or proffer condition amendment, and (b) each such new residential development or new residential use applied for receives a direct and material benefit from a proffer made with respect to any such public facility improvements. In any action in which a locality has denied a rezoning or an amendment to an existing proffer and the aggrieved applicant proves by a preponderance of the evidence that it refused or failed to submit, or remain subject to, an unreasonable proffer that it has proven was suggested, requested, or required, formally or informally, by the locality, the court shall presume, absent clear and convincing evidence to the contrary, that such refusal or failure was the controlling basis for the denial. The bill also provides that certain conditional rezoning proffers related to building materials, finishes, methods of construction, or design features on a new residential development are prohibited.

HB 812 Status- Left in committee

HB 1268 Status- Tabled in committee

SB 416 Status- Signed into law by the Governor

SB 751 Status- Left in committee

No Position- These bills addresses the use of a home as an Airbnb. Here are some variations between the bills.

Chief patron: Peace (812), Taylor (1268), Vogel (416), DeSteph (751)

Limited Residential Lodging Act; penalty. Establishes the Limited Residential Lodging Act (the Act), which allows property owners to rent out their homes or portions thereof for charge for periods of less than 30 consecutive days or do so through a hosting platform, under certain circumstances. The hosting platform may register with the Department of Taxation, in which case the hosting platform is responsible for the collection and remittance of all applicable taxes on behalf of the property owner. The bill defines "limited residential lodging," "booking transaction," and "hosting platform" and provides for penalties for violations of the Act.

HB 817 Status- Signed into law by the Governor

HB 985 Status- Tabled in committee

No Position- This is an extensive bill that does revise some of the building plan related exemptions for trade secrets and security systems but it does not change the intent.

Chief patron: LeMunyon 817, Yancey 895

Virginia Freedom of Information Act; record exclusions; rule of redaction; no weight accorded to public body's determination. Reverses the holding of the Virginia Supreme Court in the case of *Department of Corrections v. Surovell*, by setting out the general rule of redaction, which provides that no provision of FOIA is intended, nor shall it be construed or applied, to authorize a public body to withhold a public record in its entirety on the grounds that some portion of the public record is excluded from disclosure by FOIA or by any other provision of law. Further, the bill states that a public record may be withheld from disclosure in its entirety only to the extent that an exclusion from disclosure under FOIA or other provision of law applies to the entire content of the public record. Otherwise, only those portions of the public record containing information subject to an exclusion under FOIA or other provision of law may be withheld, and all portions of the public record that are not so excluded shall be disclosed. The bill also reverses that part of the holding of the Virginia Supreme Court in the case of *Department of Corrections v. Surovell* by providing that in a FOIA enforcement action, no court shall be required to accord any weight to the determination of a public body as to whether an exclusion applies. The bill contains technical amendments.

HB 944 Status- Stricken due to passage of SB736

SB 736 Status- Signed into law by the Governor

No Position- This is a clarification of the intent of the fire prevention code.

Chief patron: Wilt HB 944; Obenshain SB 736

Statewide Fire Prevention Code; installation or use of landscape cover materials. Provides that local government regulation of the installation or use of landscape cover materials shall be deemed to affect the manner of construction or materials to be used in the erection, alteration, repair, or use of a building or structure and shall not be permitted. The bill contains technical amendments.

HB 964 Status- Delegate struck from docket

No Position- This allows individuals retained by a contractor to work without being a licensed contractor. We will verify with the patron that this is not intended to exempt sub-contractors from licensure.

Chief patron: Davis

Board for Contractors; exemptions from licensure. Exempts from licensure any person who performs the construction, removal, repair, or improvement of real property retained by a licensed contractor, provided that (i) such person (a) is authorized to transact business in the Commonwealth pursuant to one of the business entity statutes administered by the State Corporation Commission, (b) possesses a valid business license in accordance with Chapter 37 (§ 58.1-3700 et seq.) of Title 58.1, and (c) carries workers' compensation insurance and other required insurance coverage and (ii) the work performed by such person is under the direct supervision and control of the retaining licensed contractor.

HB 1011 Status- Signed into law by the Governor

No Position- This allows the locality more flexibility with rental inspection programs. Sean Farrell will follow-up with the Property Maintenance committee for input.

Chief patron: Massie

Rental inspection programs; exemptions. Authorizes a locality to exempt a residential rental unit otherwise subject to a rental inspection ordinance if the unit is managed by (i) any person licensed as a real estate firm, real estate salesperson or broker, or business entity salesperson under the provisions of § 54.1-2106.1; (ii) any (a) property manager or (b) managing agent of a landlord as defined in § 55-248.4; (iii) any owner of a publicly traded entity that manages its own multifamily residential rental units; or (iv) any owner or managing agent who, in the determination of the local governing body, has achieved a satisfactory designation as a professional property manager.

HB 1307 Status- Tabled in committee

No Position- This allows the locality more flexibility vacant building registration.

Chief patron: Herring

Vacant building registration. Provides that a locality may by ordinance establish alternative criteria in determining which buildings are subject to its vacant building registration program. Currently, a building must meet an existing definition of "derelict building."

HB 1364 Status- Delegate struck from docket

Oppose- This should be handled with a code change through the regulatory process. We will reach out to the patron.

Chief patron: Campbell

Board of Housing and Community Development; revision of the Uniform Statewide Building Code and the Statewide Fire Prevention Code; distillery operations. Requires the Board of Housing and Community Development (the Board) to revise the Uniform Statewide Building Code and the Statewide Fire Prevention Code, as appropriate, to exempt from such codes barrel storage by distillery operations licensed by the Alcoholic Beverage Control Board in order to conform to federal fire code provisions. The bill provides alternatively that the Board may revise such codes to increase the current 30-gallon limit for barrel storage to 120 gallons in the control area of the distillery where distillation occurs.

SB 208 Status- Left in committee

HB 1368 Status- Left in committee

No Position- The only building code impact is that this bill requires consumer fireworks to be 1.4G, which they already are designated in the building code. We will verify the intent of 22-34.4 (that it does not grant authority to the fire official to set quantity limits for storage different than what was approved by the building official), and we will verify that 27-96.1 does not limit localities current ability to allow permissible/consumer fireworks.

Chief patron: SB 208-Garrett; HB 1364- Miller

Statewide Fire Prevention Code; State Fire Marshal; consumer fireworks; penalties. Authorizes the use of consumer fireworks in the Commonwealth and distinguishes by definition consumer fireworks from display fireworks and permissible fireworks. The bill defines "consumer fireworks" as small fireworks devices (i) containing restricted amounts of pyrotechnic composition designed primarily to produce visible or audible effects by combustion and (ii)

complying with certain federal regulations regarding composition and labeling. The bill also provides that the storage and transportation of consumer fireworks are to be considered the same hazard class as the storage and transportation of 1.4G explosives under the Statewide Fire Prevention Code (SFPC) and Uniform Statewide Building Code. The bill excludes from the provisions of the SFPC, unless prohibited by a local ordinance, (a) the sale of permissible or consumer fireworks, (b) any person using, igniting, or exploding permissible or consumer fireworks on residential or agricultural property with the consent of the owner of such property, or (c) such permissible or consumer fireworks when they are being transported from a locality where they were legally obtained to a locality where they are legally permitted. Current law only excludes sale of permissible fireworks or the use of such fireworks on private property. The provisions of the bill have a delayed effective date of January 1, 2017. The bill contains technical amendments.

**SB 389 Status- Signed into law by the Governor
HB 1146**

No Position-

Chief patron: Surrovell

Permitting or licensure; locality shall not require consent of homeowners' association. Prohibits a locality from requiring notice to or consent of a condominium association or homeowners' association prior to the issuance of a permit, certificate, or license, including a building permit or a business license.

SB 453 Status- Signed into law by the Governor

No Position- (Companion to HB741) This ramps up the requirements for private home inspectors, requiring them to be licensed.

Chief patron: Stanley

Virginia Board for Asbestos, Lead, and Home Inspectors; licensing of home inspectors. Provides that beginning July 1, 2017, home inspectors must be licensed by the Virginia Board for Asbestos, Lead, and Home Inspectors (the Board). Currently home inspectors must be certified. The bill also provides that certain provisions shall become effective on July 1, 2016 to enable the Board to commence regulatory activity contemplated by this bill to establish the licensure of home inspectors. The bill contains a technical amendment.

SB 481 Status- Passed by indefinitely

No Position- This bill expands the ability to required vacant building registration by changing the limitation from 12 months vacant and derelict as the criteria to 12 months vacant or derelict.

Chief patron: Ebbin

Vacant building registration. Requires either that a vacant building be vacant for 12 months or that it meet the definition of "derelict building" under § 15.2-907.1 before cities and certain towns may require the building's owner to register it and pay an annual registration fee. Current law requires that such a building comply with both the vacancy period and the definition of "derelict building."

SB 549 (Companion to HB770) Status- Signed into law by the Governor with an amendment that removed the prohibition on materials proffers.

No Position- This bill limits localities ability to accept building materials related proffers.

Chief patron: Obenshain

Conditional zoning. Provides that no locality shall (i) request or accept any unreasonable proffer in connection with a rezoning or a proffer condition amendment as a condition of approval of a new residential development or new

residential use or (ii) deny any rezoning application, including an application for amendment to an existing proffer, for a new residential development or new residential use where such denial is based on an applicant's failure or refusal to submit, or remain subject to, an unreasonable proffer. A proffer shall be deemed unreasonable unless it addresses an impact that is specifically and uniquely attributable to a proposed new residential development or other new residential use applied for. An off-site proffer shall be deemed unreasonable pursuant to the above unless it addresses an impact to an off-site public facility, such that, (a) the new residential development or new residential use creates a need, or an identifiable portion of a need, for one or more public facility improvements in excess of existing public facility capacity at the time of the rezoning or proffer condition amendment, and (b) each such new residential development or new residential use applied for receives a direct and material benefit from a proffer made with respect to any such public facility improvements. In any action in which a locality has denied a rezoning or an amendment to an existing proffer and the aggrieved applicant proves by a preponderance of the evidence that it refused or failed to submit, or remain subject to, an unreasonable proffer that it has proven was suggested, requested, or required, formally or informally, by the locality, the court shall presume, absent clear and convincing evidence to the contrary, that such refusal or failure was the controlling basis for the denial. The bill also provides that certain conditional rezoning proffers related to building materials, finishes, methods of construction, or design features on a new residential development are prohibited.

SB 645 Status- Signed into law by the Governor

No Position- This bill touches on building records records.

Chief patron: McPike

Virginia Freedom of Information Act (FOIA); exempt records concerning critical infrastructure, government infrastructure, or security information. Defines the terms "critical infrastructure," "government infrastructure," "interdependency," and "security information" for purposes of FOIA and revises the related FOIA public safety record exemption to incorporate those terms. The bill also sets out conditions precedent in cases where a custodian of any public safety records elects to exercise his discretion to release such records. The bill contains technical amendments.

SB 746 Status- Signed into law by the Governor with amendments that make the bill of no consequence to localities. The amended bill just adds illegal act by a state agency as grounds to re-coup attorney fees when defending against a state agency.

Oppose- This bill adds liability to any government employee performing inspections.

Chief patron: Wagner

Personal liability of government employees for certain inspections. Provides that a government employee who exceeds the scope of his authority when performing an inspection of a private entity to determine compliance with any law, regulation, or ordinance shall be personally liable for any damages arising from any enforcement action taken against the entity on the basis of the employee's inspection. The provisions of this bill do not apply to law-enforcement officers.

Suggested language for resolution procedures for the VPMIA.

Guidelines for Resolution Submissions:

Any VPMIA member may submit a resolution concerning substantive matters for consideration by the Board or membership. Matters presented by entities or individuals are typically stated in resolution form, but may also be in the form of a motion without the 'whereas' or 'resolved' preamble.

Resolution Defined:

A resolution is a call for action on a subject of great importance, expressed in formal language. It is designed to provide a democratic, orderly process for bringing issues to the attention of the membership. It serves to establish or make known the position of the Association on matters of significance, to formally honor a person or entity or to commemorate an event.

Types of Resolutions:

1. Substantive

- A. Sets forth or requests a new policy or position or change in Association policy or position.
- B. Requests action of the VPMIA Board or other entities for change in programs or goals.
- C. Declares a position on significant issues or matters of importance to the VPMIA or its members.
- D. Supports or takes issue with actions of other organizations that are involved in code inspection and/or plumbing, mechanical or fuel gas issues.

2. Courtesy

Honors a person, group or entity that has made an important contribution to the VPMIA or to any segment of the Association's areas of interest.

3. Commemorative

Commemorates an important person or event.

Writing a Resolution:

All resolutions should be composed using these guidelines:

1. The resolution shall be related to the purposes of the VPMIA.
2. The resolution should address only one topic or issue.
3. The resolution should be complete, so that when adopted it becomes a clear and formal expression of the Association.
4. In the case of courtesy or commemorative resolutions the person submitting the resolution shall propose who should receive the completed resolution, how it would be delivered and by whom.
5. Each resolution must be submitted by a member in good standing of the Association and must indicate the initiating individual or entity.

Submission of a resolution:

Resolutions should be submitted in writing in person or by mail or electronic means to the Secretary or the President of the Association. Resolutions approved by the Board shall be signed by the President.

Resolution format:

One possible suggested format for resolutions; see Appendix A attached.

Appendix A: Suggested format for resolution submissions to the VPMIA

(This is just an example of one possible format; in this case memorializing a colleague who has passed away. The exact format need not be rigid but should have good grammar and be consistent in format and style.)

WHEREAS, [insert name here] was a highly respected leader of the Virginia Plumbing and Mechanical Inspectors Association, serving as President from XXXX to XXXX and as a member of the Board from XXX to XXXX ; and

WHEREAS, [insert name here], as a Board member [insert specific accomplishment here]

WHEREAS, [insert name here] as President of the Association [insert specific accomplishment here]

(etc. etc, as many insertions as needed to list good deeds and accomplishments)

Now, therefore, be it

RESOLVED, that the Virginia Plumbing and Mechanical Inspectors Association honor [insert name here] for his meritorious service to the Association; his dedication to improving the profession of code enforcement; his steadfast commitment to the development of the profession; and his visionary leadership of the Association; and be it further

RESOLVED, that in gratitude for his substantive contributions to the profession, the Virginia Plumbing and Mechanical Inspectors Association and its members honor the memory of [insert name here] as a colleague and friend; and be it further

RESOLVED, that the Virginia Plumbing and Mechanical Inspectors Association express its deepest condolences to the family, friends, and colleagues of [insert name here]; and be it further

RESOLVED, that a copy of this Resolution be presented to [insert name here] on the occasion of the Memorial Service to be held in honor of [insert name here] at [insert location here] on [insert date here]